

## QUALIFICATIONS FOR CANDIDACY

**Principal Affiliate:** Not engaged in the brokerage of real property, but has interests requiring information concerning real estate.

**Additional Affiliate:** Must be employees of or associated with the same firm of the Principal Affiliate member. Cannot be engaged in the brokerage of real property.

If you are interested in joining the Association as a **Principal Affiliate** we can offer you internet based "Comp" MLS service, which provides you with comparable (sold) data and tax information for 30 tax counties. All persons in your office would not be required to join the Association under this type of membership. However, should they choose not to join our Association as **Additional Affiliates** they cannot receive any services from our Association, attend MLS area meetings or attend programs or events at member prices. Any Additional Affiliates who join, would do so under your sponsorship and you would be responsible for any unpaid fees these individuals incur.

### APPLICATION PROCESS

	<b>Principal Affiliate</b>	<b>Add'l Affiliate</b>
<b>Application Fee:</b>	\$ 40.00	\$ 10.00
<i>Application fee must be attached for Membership consideration.</i>		

The **Principal Affiliate** application process requires Board of Director approval. Following the Board of Director's approval services can then be activated. Applications should be submitted no later than one week prior to the Board of Director monthly meeting to be considered for approval at that meeting. Following the Board of Director's approval services can then be activated.

### ANNUAL DUES

**PAYMENT OF APPLICATION FEE AND ANNUAL DUES IS REQUIRED WHEN THE APPLICATION IS SUBMITTED. After annual dues are paid no refunds will be made.**

#### PRINCIPAL AFFILIATE:

<u>If you are approved between:</u>	<u>MTAR</u>	<u>TAR</u>	<u>TOTAL</u>
Jan. 1 – Jan. 31	\$117.00	\$117.00	\$234.00
Feb. 1- Feb. 28	\$107.25	\$107.25	\$214.50
Mar. 1 – Mar. 31	\$ 97.50	\$ 97.50	\$195.00
Apr. 1- Apr. 30	\$ 87.75	\$ 87.75	\$175.50
May 1- May 31	\$ 78.00	\$ 78.00	\$156.00
Jun. 1- Jun. 30	\$ 68.25	\$ 68.25	\$136.50
Jul. 1 – Jul. 31	\$ 58.50	\$ 58.50	\$117.00
Aug. 1- Aug. 31	\$ 48.75	\$ 48.75	\$ 97.50
Sep. 1 – Sep. 30	\$ 39.00	\$ 39.00	\$ 78.00
Oct. 1 – Oct. 31	\$ 29.25	\$ 29.25	\$ 58.50*
Nov. 1 – Nov. 30	\$ 19.50	\$ 19.50	\$ 39.00*
Dec. 1 – Dec. 31	\$ 9.75	\$ 9.75	\$ 19.50*

#### ADDITIONAL AFFILIATE:

<u>If you join between:</u>	<u>MTAR</u>	<u>TOTAL</u>
Jan. 1 – Jan. 31	\$50.00	\$50.00
Feb. 1 – Feb. 28	\$45.83	\$45.83
Mar. 1 – Mar. 31	\$41.66	\$41.66
Apr. 1- Apr. 30	\$37.50	\$37.50
May 1- May 31	\$33.33	\$33.33
Jun. 1- Jun. 30	\$29.16	\$29.16
Jul. 1 – Jul. 31	\$25.00	\$25.00
Aug. 1- Aug. 31	\$20.83	\$20.83
Sep. 1 – Sep. 30	\$16.66	\$16.66
Oct. 1 – Oct. 31	\$12.50	\$12.50*
Nov. 1 – Nov. 30	\$ 8.33	\$ 8.33*
Dec. 1 – Dec. 31	\$ 4.16	\$ 4.16*

\*In addition to the above fees, any member joining after September 30, 2017 will also be required to pay 2018 annual dues at the time their application is submitted. 2017 dues for a Principal Affiliate is \$234.00 and \$50.00 for an Additional Affiliate.

**MEMBERSHIP IS ON AN INDIVIDUAL, NOT COMPANY BASIS**



**METROTEX ASSOCIATION OF REALTORS<sup>®</sup>, INC.**  
 8201 N. Stemmons Freeway Dallas, Texas 75247  
 Phone: 214-637-6660 Fax: 214-637-5951  
 or  
 1681 W. Northwest Hwy. Grapevine, TX 76051  
 Phone: 817-796-5400 Fax: 817-796-5421  
**MEMBERSHIP APPLICATION**  
**AFFILIATE MEMBERSHIP**

2017

<b>MetroTex USE ONLY</b>		
DATE	_____	
MEM #	_____	
FIRM #	_____	
BY	_____	
Cash	Check	CC
_____	_____	_____

This application must be legible, fully completed and returned to the MetroTex Association of REALTORS<sup>®</sup> Inc.

1. Type of Membership Desired (Check One)

- A.  **Principal Affiliate** Attach application fee and annual dues: **application fee=\$40.00/annual dues=\$234.00**  
 (The Principal Affiliate member is typically an owner or principal of the firm)
- B.  **Additional Affiliate** Attach application fee and annual dues: **application fee=\$10.00/annual dues=\$50.00**  
 (Once a Principal Affiliate is established, any individual in the same office location may select this membership)

\*\*\*\*(Requires signature of Principal Affiliate): \_\_\_\_\_

2. Name of Applicant: \_\_\_\_\_  
Mr./Mrs/Ms. (First) (Middle) (Last) (Nickname)

3. E-Mail Address: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
\*Required for Keycard, MLS and Annual Dues Billing Date of Birth

4. Name of Firm: \_\_\_\_\_

5. Type of Legal Entity: \_\_\_\_\_

6. Office Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone # (\_\_\_\_\_) \_\_\_\_\_ Fax # (\_\_\_\_\_) \_\_\_\_\_

7. Name of Parent Company: \_\_\_\_\_

8. Parent Co. Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone # (\_\_\_\_\_) \_\_\_\_\_ Fax # (\_\_\_\_\_) \_\_\_\_\_

9. Type of Business your firm specializes in: \_\_\_\_\_

10. Company Web Page: \_\_\_\_\_

11. Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

12. Please complete all that apply and check ONE box to indicate the number that will be listed as your main contact number.

Home phone #:(\_\_\_\_\_) \_\_\_\_\_  Voice Mail #:(\_\_\_\_\_) \_\_\_\_\_  Mobile Phone #:(\_\_\_\_\_) \_\_\_\_\_

Personal Fax #:(\_\_\_\_\_) \_\_\_\_\_ (If you wish to receive information via your personal fax number and not your office fax.)

13. Race/Ethnicity:  African American  Asian  American Indian or Alaskan Native  Hispanic or Latino  
 Native Hawaiian or Pacific Islander  White or Caucasian

Answer to question 13 is optional. Failure to check a box has no adverse effect.

14. Do you have a current Texas Real Estate or Inspector License? Yes  No  License # \_\_\_\_\_

Sponsoring Broker's name and # (if applicable) \_\_\_\_\_

15. What other professional associations are you a member of: \_\_\_\_\_

\_\_\_\_\_

16. If you have a professional license, please indicate through what organization it is held: \_\_\_\_\_

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17. Are you currently suspended by any government agency: Yes  No

18. Who referred you to the MetroTex Association of REALTORS<sup>®</sup>, Inc. \_\_\_\_\_

\_\_\_\_\_

*If my application for Affiliate Membership in the MetroTex Association of REALTORS<sup>®</sup>, Inc. ("MetroTex"), is accepted, I hereby agree as follows: (I) to pay the prescribed dues for such membership category in accordance with the Bylaws of the MetroTex; (ii) to comply with and abide by the Bylaws as same may be amended from time to time of the MetroTex, which I hereby acknowledge that I have read and understand; and (iii) to comply with and abide by any other rules and regulations adopted by the Board of Directors of the MetroTex from time to time affecting my membership category.*

*The applicant hereby agrees to be responsible for the payment of dues and other monetary obligations to the MetroTex for membership and any other members of the firm who join the MetroTex as additional affiliates; and the provisions of this paragraph are valid, binding and enforceable obligations of the Applicant.*

**I hereby represent and warrant to the Board of Directors of the MetroTex Association of REALTORS<sup>®</sup>, Inc. that I am not engaged in real estate brokerage activities.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Visa       MasterCard       Discover       American Express

Amount: \_\_\_\_\_ Expiration: \_\_\_\_\_

Card #: \_\_\_\_\_ Code: \_\_\_\_\_ Signature: \_\_\_\_\_

Be sure to include the 3 or 4 digit security code found on your credit card

The following price sheet is for MLS and/or Keycard services. The forms necessary to activate these services are included for your convenience.

If your office receives MLS services from GMMLS, you will be required to pay MLS quarterly fees at the time you submit your application.



**GREATER METRO MULTIPLE LISTING SERVICE  
(THE MLS PROVIDER OF THE METROTEX ASSOCIATION OF REALTORS®, INC.)**

<b>4th QUARTER 2017 (Pricing Subject to Change)</b>	<b>REALTOR® PRICE</b>	<b>NON-MEMBER BROKER AND NON-MEMBER PRICE</b>
<b>PARTICIPATION FEE</b> <i>This is a one time fee as long as membership is maintained. Only the MLS participant pays the participation fee. Non-principals subscribe through the MLS participant. To be the participant you must possess an active TX Brokers license or Texas State Certified Appraisal Certificate, cannot be involved in a current bankruptcy and agree to attend the orientation course.</i>	\$250.00-1 time fee	\$375.00-1 time fee
<b>SUBSCRIBER FEES</b> <i>Subscriber fees are per licensee, paid quarterly. Fees fluctuate each quarter-based on the overall number of subscribers to the MLS system. Subscriber fees for all users are billed via email to each individual MLS subscriber and are due 30 days from the invoice date. Make sure you provide a valid email address to our membership department. MLS refunds are not made after the quarter begins</i>	\$109.00-quarterly	\$163.50-quarterly
<b>MLS ACCESS:</b> <b>NTREIS Matrix:</b> (Accessible from all popular web browsers, operating systems and platforms.) <i>The class for this access can be taken online, or in our computer lab.</i> Register online for the hands on training at <a href="http://www.mymetrotex.org">http://www.mymetrotex.org</a> <b>NTREIS Innovia:</b> <i>A secondary backup system that allows access to MLS listings and data for search and report purposes only.</i>	No Charge  No Charge	No Charge  No Charge
<b>COMPARABLE DATA (On-Line Sold Listings and Tax Data for Affiliate Members):</b> <i>CURRENT ACTIVE LISTINGS ARE NOT AVAILABLE ON THIS TYPE OF SERVICE.            Comparable Data and the Tax Data services are MLS Services. You may subscribe to the MLS to obtain Comparable and Tax Service by attending mandatory training. Access options are the same as listed above; this serves as an option for Affiliate members of the Association</i>		
On-Line Sold Listings and Tax Data:	\$109.00-quarterly	Not Available

## **ASSOCIATION SERVICES**

### **SUPRA SERVICES**

#### **REALTOR®/Affiliate Member of Participating Associations**

Display Key (refunds are made on a quarterly basis); OR	\$100.00 setup+annual fee of \$220.99	<b>Not eligible for Service</b>
Ekey Basic (requires Supra approved SmartPhone device); OR	\$50.00 setup+annual fee of \$204.59	<b>Not eligible for Service</b>
Electronic iBox	\$129.90 ea.(tax included)	<b>Not eligible for Service</b>

#### **REALTOR®/Affiliate Members of NON Participating Associations**

Display Key (refunds are made on a quarterly basis); OR	\$100.00 setup+annual fee of \$220.99	<b>Not eligible for Service</b>
Ekey Basic (requires Supra approved SmartPhone device); OR	\$50.00 setup+annual fee of \$204.59	<b>Not eligible for Service</b>
Electronic iBox (available for purchase only if you are a MetroTex Keycard Holder)	\$129.90 ea.(tax included)	<b>Not eligible for Service</b>

- Supra services are Association services. \$50.00 of the keycard activation fee will be refunded upon return of your KeyCard, subject to account status and condition of the equipment.
- Ekey requires an iPhone adaptor or an Android fob that is purchased separately for \$54.13.
- Participating Associations are: MetroTex, and Stephenville Associations of REALTORS®. KeyCard access fees are billed separately based on a July 1 through June 30 service year. Fees are prorated monthly when service begins, and refunds are calculated on a quarterly basis from date of termination of service.
- Service indicated is only available to REALTOR® members. REALTOR® pricing applies to all REALTOR® members of an Association or Board.

**[PRICING SUBJECT TO CHANGE**

# What Choices Do I Have When it Comes to KeyCard Services?

## [Supra Key Lease Agreement](#)

### **DisplayKEY**

- You are issued a separate device that is used to access Keyboxes
- You will receive a cradle that serves as the DisplayKEY charger
- The DisplayKEY cradle provides access through a phone line or USB connection
- You must cradle your Display key weekly in order to receive update codes
- The number of showings at your listings are delivered to your DisplayKEY
- 100 KeyBox entries from a single KeyBox can be retrieved and read

DisplayKEY Cost:

\$100.00 – one-time setup fee (includes a \$50 refundable deposit)

\$220.99 – Annual Key Service Fee (July1 through June 30 annually)

### **EKEY**

- Your iPhone or Android is your KeyCard
- Your phone is updated wirelessly on a nightly basis
- Allows you to keep track of all your boxes from your phone
- Manage and program your boxes from your phone
- Easily place and remove keyboxes from listings using your phone
- Change your own shackle codes using your phone

EKEY Cost:

\$50.00 - one-time setup fee

\$54.13 - cost for the Fob

\$204.59 – Annual Key Service Fee (July1 through June30 annually)

**WE KNOW YOU'RE BUSY. AVOID LATE FEES AND NEVER WORRY ABOUT MISSING A PAYMENT DUE DATE. SIGN UP FOR METROTEX AUTO-PAY TODAY.**

Pre-Authorized Payment Agreement

Fax Completed Form To:  
214-637-5951

For Office Use Only

M# \_\_\_\_\_

Date Entered \_\_\_/\_\_\_/\_\_\_

**The following account information is to be used for:**

Name \_\_\_\_\_ Real Estate License # \_\_\_\_\_  
(Please Print)

- Please enroll me in the Automatic Debit Service
- Please update my:  Selections AND/OR  Credit Card
- Please cancel my enrollment in this service: Signature \_\_\_\_\_

**Please select the items below that you are requesting to be included in this service:**

- Enroll me in all four of the items described below.**
- Annual Voluntary TREPAC Contribution of \$45** (Fair Share) or \$ \_\_\_\_\_
- Quarterly MLS Subscriber Fees** and applicable tax.  
(Debited quarterly in advance on the following dates: **2/28, 5/31, 8/31, and 11/30**)
- Annual Keycard Fees** and applicable tax.  
(dKey & eKey Basic debited annually **5/31**)
- Annual Board Dues** (includes local, state, and national association dues)  
(Debited Annually **10/31**)

**Charge My Credit Card**

VISA     MasterCard     AMEX     Discover

Account Number: \_\_\_\_\_ Expiration Date \_\_\_/\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_  
(Please print name exactly as it appears on your credit card)

I authorize MetroTex Association of Realtors to keep my signature on file and to charge my VISA/MasterCard/American Express/Discover, or debit my checking/savings account for the fees selected above on an ongoing basis. I understand that this voluntary form is valid as long as I am a member of MetroTex Association of Realtors, or until I cancel this voluntary authorization with written notice to MetroTex Association of Realtors. To prevent service interruption and reinstatement fees, please notify MetroTex Association of Realtors of ANY CHANGE in your VISA/MasterCard/American Express/Discover, or Checking/Savings account. All fees & charges are non-refundable. **ALL CHANGES MUST BE SUBMITTED IN WRITING ON THIS FORM.**

**APPLICATION FOR PARTICIPATION  
IN  
NORTH TEXAS REAL ESTATE INFORMATION SYSTEMS, INC.  
("NTREIS")**

NAME OF APPLICANT: \_\_\_\_\_

TEXAS BROKER LICENSE NUMBER OR STATE CERTIFIED  
APPRAISAL CERTIFICATE NUMBER: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

NAME OF FIRM OR COMPANY: \_\_\_\_\_

OFFICE STREET ADDRESS (No P.O. Boxes): \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip Code

OFFICE PHONE NUMBER: \_\_ (\_\_\_\_) \_\_\_\_\_ OFFICE FAX NUMBER: \_\_ (\_\_\_\_) \_\_\_\_\_  
1+ area code 1+ area code

OFFICE MAILING ADDRESS (if different): \_\_\_\_\_  
Street City State Zip

HOME ADDRESS (if different): \_\_\_\_\_  
Street City State Zip

HOME TELEPHONE: \_\_ (\_\_\_\_) \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
1+area code

WEB PAGE: \_\_\_\_\_

LOCAL MULTIPLE LISTING SERVICE PROVIDER: METROTEX ASSOCIATION OF REALTORS, INC.®

Utilize the Status Report to report all persons licensed, directly or indirectly, with you or your firm/company

DATE: \_\_\_\_\_

1. This Application must be completed in full, legible, and returned to your local Multiple Listing Service Provider, with the Participation Agreement attached and signed.
2. The Application fee must accompany the Application (\$\_\_\_\_\_).
3. Attach a letter of good standing from your primary Board or Association of REALTORS® for yourself and each agent licensed under you or your firm/company.
4. Attach a photocopy of your Texas Real Estate Brokers License or Texas State Certified Appraisal Certificate.
5. Attach a complete Status Report for each individual licensed either directly or indirectly with you or your firm/company.
6. Attach a complete MLS Waiver Form for each individual in your firm/company who meets the requirements set forth in such MLS Waiver Form.

The attached document(s) are made a part of this Application for all purposes.



**PARTICIPATION AGREEMENT**  
**APPLICATION FOR SERVICE FROM THE**  
**NORTH TEXAS REAL ESTATE INFORMATION SYSTEMS, INC. ("NTREIS")**  
**THROUGH METROTEX, LOCAL MULTIPLE LISTING SERVICE ("MLS") PROVIDER**  
**STATE OF TEXAS** **COUNTY OF: DALLAS**

THIS AGREEMENT is made and entered into by the undersigned party ("Participant") in conjunction with Participant's Application for MLS service from NTREIS, through the local MLS provider.

FOR AND IN CONSIDERATION of the privileges of service from NTREIS, the benefits to be derived by the Participant, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, upon acceptance of the Application of the Participant, the Participant agrees as follows:

1. Participant acknowledges that Participant has read all Rules and Regulations of the MLS and of the National Association of REALTORS® ("NAR"), understands such Rules and Regulations, and agrees to observe, comply with, and uphold the Rules and Regulations so long as Participant is a member of the MLS.
2. Participant covenants and agrees that, for every listing of property filed with the MLS, Participant will obtain a written listing agreement from the owner or owners of the property, which listing agreement will provide:
  - (a) a good and sufficient legal description of the property;
  - (b) that the listing broker on the property has either an exclusive right to sell or lease the property, or that the listing broker is appointed as the exclusive agent of the owner for the sale or lease of the property;
  - (c) for the listing broker to make blanket unilateral offers of cooperation and compensation to all other participants in the MLS; and
  - (d) authorization for the listing broker to submit statistical information to the MLS after the property is sold or exchanged, including, but not limited to, the true sales price, whether the sale was for cash or financed by the owner, and, in the event of an exchange, the value allocated to the property by the parties to the exchange transaction.
3. Participant agrees to retain in Participant's files an executed copy of the listing agreement for a period of 365 days after the date on which the property is sold or the date on which the listing for the property is terminated, whichever is later.
4. Participant covenants and agrees, with respect to each listing of property filed with the MLS by Participant, to complete a profile sheet on a form made available by the MLS. By filing the information concerning each listing with the MLS by Participant, Participant warrants and represents to the MLS that Participant has obtained a written listing agreement described in paragraph 2 and a duly completed profile sheet containing the information required by the MLS. Participant agrees to retain in Participant's files each of the profile sheets for a period of 365 days after the date on which the property is sold or the date on which the listing for the property is terminated, whichever occurs later.
5. Participant agrees to indemnify and hold harmless NTREIS, the local MLS provider, and all other participants of the MLS of and from any and all claims, causes of action, damages, losses or injuries sustained as a result of the failure of Participant to comply with the terms and provisions of this Agreement or of the Rules and Regulations of the MLS, as amended from time to time. The indemnification provisions of this paragraph shall survive any resignation or termination of service from NTREIS by Participant. Participant acknowledges that all data included in the MLS system belongs to and is owned by NTREIS.
6. I hereby authorize representatives of NTREIS and/or the local MLS provider to request information concerning my creditworthiness in connection with this Application.
7. I agree that as a conditions of my participation in NTREIS, through the local MLS provider, to complete the orientation course(s) as prescribed by NTREIS.

\_\_\_\_\_  
 Signature of Applicant

DATE:\_\_\_\_\_

**MetroTex Association of REALTORS®, Inc.**  
**8201 N. Stemmons Freeway Dallas, Texas 75247**  
**Phone: (214) 540-2745 Fax: (214) 637-5951**  
**1681W.Northwest Hwy. Grapevine, TX 76051**  
**Phone: 817-796-5400 Fax: 817-796-5421**

## ASSOCIATION BENEFITS & SERVICES

### MLS INFORMATION

The type of MLS information that MetroTex can offer to Affiliate members is Sold (Comparable) and Tax Information. Current (active) listings are not available.

### ON-LINE MLS DATA:

#### Comparable Sold Information

(Includes online Tax Data) \$109.00/quarter  
Mandatory training is required to receive your login and password to the MLS system. All NTREIS Service Areas & all Texas tax data are included.

#### Supra<sup>®</sup> dKEY CARD

**INITIAL FEE:** \$100.00

**Annual Fee:** \$220.99(Jul-Jun-prorated monthly)

(\$50.00 Refundable Deposit)

(\$50.00 1-time activation fee)

The \$100.00 set up fee and pro-rated dues must be paid at the time the Supra<sup>®</sup> dKey is obtained. Affiliate Key Cards require a Call Before Showing Code from the listing Agent.

### COMMITTEE INVOLVEMENT

You may participate in numerous local and state committees. This is an excellent way to network with Metroplex area REALTORS<sup>®</sup> as well as have a voice in making MetroTex policies.

### MLS MEETINGS

You are welcome to attend any of the 16 weekly area MLS breakfasts. Schedules of meeting dates and times are available to our affiliate members, and are posted and updated on our website. Click here: [MLS Meetings](#). Many Affiliates are asked to speak at these meetings...another great networking opportunity.

### INDUSTRY NEWS

Affiliates receive the Association's bi-weekly electronic Newsletter which provides valuable industry and Association news and information on upcoming MetroTex events at all 6 MetroTex locations.

### EXPAND & SHARE YOUR EXPERTISE

Affiliate members are invited to attend MetroTex sponsored seminars and classes. Affiliates may be an advertiser by providing a snack/lunch. In return they will have an opportunity to present company information to attendees.

### CREDIT REPORTING SERVICES

Choose from a variety of credit reports to be run at your request, based on your specifications. Contact our REALTOR<sup>®</sup> Store at the Dallas office for information and prices.

### INDUSTRY ACCLAIM

For additional networking and recognition opportunities, the MetroTex annually presents the prestigious "Affiliate of the Year Award" at our annual awards event each December.

### MEMBER KIOSKS

Affiliate members have access to two MetroTex kiosks which allow you to check your email, access the MLS system, or a variety of real estate links such as TREC, TAR and NAR websites. If printing is desired, our MLS staff can assist you with your needs in the MLS department.

### AFFILIATE FORUM COMMITTEE

Be a part of this committee, established exclusively for our affiliate members. Among other tasks, the primary duty of this committee is to plan and organize two key industry updates each year. These are premier events for MetroTex and are always a sell-out event.