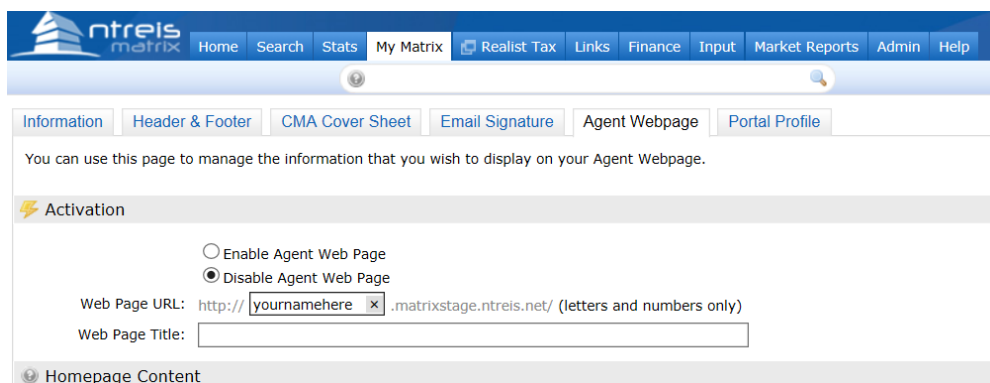


## **AGENT WEBPAGES IN MATRIX**

Now you can create your own professional webpage that's integrated with IDX search functionality and hosted on the Matrix webs server!

To activate your web page, go to My Matrix>My Information>Agent Webpage and select the "Enable Agent Web Page" button which will allow visitor access.



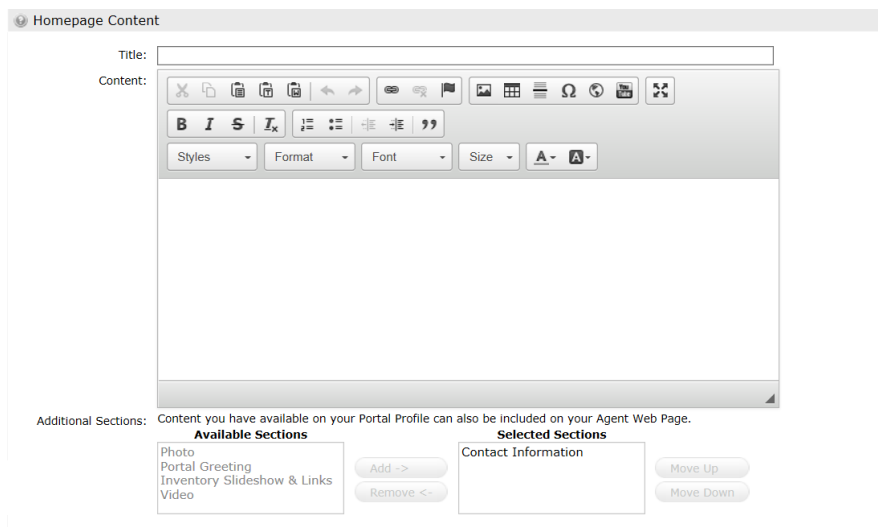
The screenshot shows the ntreis matrix website navigation bar with tabs for Home, Search, Stats, My Matrix, Realist Tax, Links, Finance, Input, Market Reports, Admin, and Help. Below the navigation bar, there are tabs for Information, Header & Footer, CMA Cover Sheet, Email Signature, Agent Webpage, and Portal Profile. The main content area is titled "You can use this page to manage the information that you wish to display on your Agent Webpage." Under the "Activation" section, there are two radio buttons: "Enable Agent Web Page" (unselected) and "Disable Agent Web Page" (selected). Below the radio buttons, there is a "Web Page URL:" field with a dropdown menu showing "yournamehere" and a ".matrixstage.ntreis.net/" suffix, and a "Web Page Title:" text input field. The "Homepage Content" section is partially visible below.

The Web Page URL is the address where visitors will find your site. You can update the name in the textbox (alpha-numeric only, no spaces). Note that this is the URL you will share with others; if you prefer to use your own domain name, just add the domain in the textbox provided and click the "Add" link. (You will need to make sure your domain register redirects visitors from your domain to your Agent Web Page).

Add a Web Page Title that will appear in the browser tab. (Example: Susie REALTOR Homes for Sale)

### **HomePage Content**

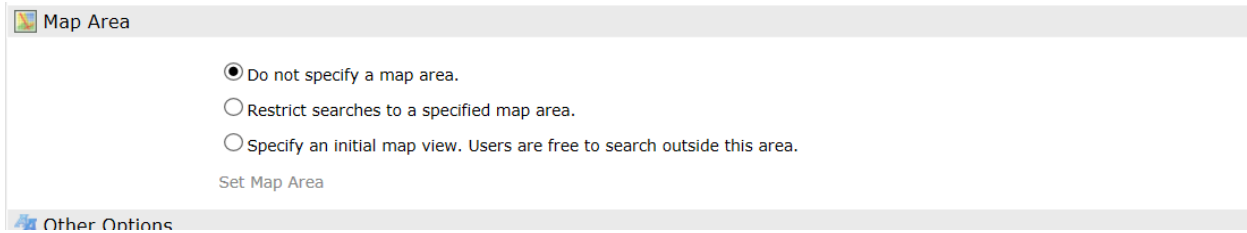
Add a "Title" that will appear above the content on your website's Welcome Page. Click inside this area's textbox to add "Content" to your webpage.



The screenshot shows the "Homepage Content" management interface. It features a "Title:" text input field and a "Content:" area with a rich text editor toolbar. The toolbar includes icons for undo, redo, bold, italic, strikethrough, bulleted list, numbered list, link, unlink, table, table border, link, unlink, and refresh. Below the toolbar are dropdown menus for Styles, Format, Font, and Size, along with font color and background color pickers. At the bottom, there is a section for "Additional Sections" with two columns: "Available Sections" (containing Photo, Portal Greeting, Inventory Slideshow & Links, and Video) and "Selected Sections" (containing Contact Information). Buttons for "Add ->", "Remove <-", "Move Up", and "Move Down" are provided for managing these sections.

## **Map Area**

Configure how you want the map to be used on your website.



Map Area

Do not specify a map area.

Restrict searches to a specified map area.

Specify an initial map view. Users are free to search outside this area.

Set Map Area

Other Options

If you'd like to include a sign-up form for your website visitors, then add an option "Sign-Up Message." Visitors who submit this form will appear on the "Contact Requests" widget on the Matrix homepage.

Click on the "Save" button at the bottom to save your work and activate your website! A Preview option is available so you can see the page before you go live. Otherwise, use the "View Site" link that will be available temporarily below the menu.