MetroTex Association of REALTORS®

REALTOR®

8201 N. Stemmons Freeway Dallas, Texas 75247 Phone: 214-637-6660 Fax: 214-637-5951

or

1681 W.Northwest Hwy. Grapevine, TX 76051 Phone: 817-796-5400 Fax: 817-796-5421

Qualifications for Candidacy for Non-Designated REALTOR® Membership

(For use by sales licensees, broker associates and appraisers)

Salesman/Non-Principal Broker: For primary board membership: ACTIVE Texas Real Estate Salesman license, Broker license or Certified Appraiser License must be held by a Broker or State Certified Appraiser who is a Primary or Secondary Designated REALTOR® member of MetroTex.

PLEASE NOTE: PORTIONS OF THIS APPLICATION REQUIRE THE DESIGNATED REALTOR® (or authorized signatory) SIGNATURE. APPLICATIONS AND REQUESTS FOR SERVICES CANNOT BE PROCESSED WITHOUT THE MANDATORY SIGNATURE.

Application Fee: \$100.00. Application fee must be included and attached for Membership consideration.

If for any reason you withdraw your application prior to the first course offering after processing begins, there will be an administrative charge deducted from your application fee, \$35.00 plus Association expenses. If the application is withdrawn after the first course offering, no refund will be made.

Non-Designated REALTOR® (Salesman/Non-Principal Broker) applicants may have temporary Association services (Keycard & Keybox services) and/or MLS services prior to attending the new member orientation if the Designated REALTOR® (principal broker for the firm) is already a full Member. Temporary MLS services are contingent upon completion of the mandatory training course.

ANNUAL DUES Annual dues are payable at the time the application is submitted.

Once annual dues are paid no refunds will be made.

If you activate your license :			TECHNOLOGY TAR ISSUES MOBILIZATION				YOUR 2017	
	<u>MTAR</u>	<u>TAR</u>	<u>NAR</u>	<u>ASSESSMENT</u>	POLITCAL ASSESS	TAR LEGAL	NAR ASSESS	DUES WILL BE
January, 2017	\$117.00	\$117.00	\$120.00	\$10.00	\$30.00	\$5.00	\$35.00	\$434.00
February, 2017	\$107.25	\$107.25	\$110.00	\$10.00	\$30.00	\$5.00	\$35.00	\$404.50
March, 2017	\$97.50	\$97.50	\$100.00	\$10.00	\$30.00	\$5.00	\$35.00	\$375.00
April, 2017	\$87.75	\$87.75	\$90.00	\$10.00	\$30.00	\$5.00	\$35.00	\$345.50
May, 2017	\$78.00	\$78.00	\$80.00	\$10.00	\$30.00	\$5.00	\$35.00	\$316.00
June, 2017	\$68.25	\$68.25	\$70.00	\$10.00	\$30.00	\$5.00	\$35.00	\$286.50
July, 2017	\$58.50	\$58.50	\$60.00	\$10.00	\$30.00	\$5.00	\$35.00	\$257.00
August, 2017	\$48.75	\$48.75	\$50.00	\$10.00	\$30.00	\$5.00	\$35.00	\$227.50
September, 2017	\$39.00	\$39.00	\$40.00	\$10.00	\$30.00	\$5.00	\$35.00	\$198.00
October, 2017	\$29.25	\$29.25	\$30.00	\$10.00	\$30.00	\$5.00	\$35.00	\$168.50*
November, 2017	\$19.50	\$19.50	\$20.00	\$10.00	\$30.00	\$5.00	\$35.00	\$139.00*
December, 2017	\$9.75	\$9.75	\$10.00	\$10.00	\$30.00	\$5.00	\$35.00	\$109.50*

^{*}In addition to the above fees, any member joining after September 30, 2017 will also be required to pay 2018 annual dues at the time their application is submitted.



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APPLICATION AND AGREEMENT FOR (NON-DESIGNATED) REALTOR® MEMBERSHIP

(Broker Associate and/or Sales Associate)

MetroTex USE ONLY

DATE____

MEM #___

FIRM #___

BY ___

Cash Check CC

THIS APPLICATION MUST BE FULLY COMPLETED AND LEGIBLE

ATTACH: APPLICATION FEE OF	\$100.00, MEMBERSHIP	DUES, PHOTOCOPY O	F REAL ESTATE LICENSE

1.	Name of Applicant:
	Mr./Mrs./Ms. (First) (Middle) (Last) (Nickname for MLS (State Name <u>Exactly</u> as it appears on your real estate license)
2.	Name of Real Estate Firm:
3.	Name of Sponsoring Broker:
4.	Office Address:
	City:Phone
5.	Applicant's Residence Address:
	City:State:Zip: Web Page:
6.	□ Check here if you wish to receive MetroTex mailings at your home address. (All bills will be sent via email to your email address.)
7.	Please complete all that apply and check <u>ONE</u> box to indicate the number that will be listed as your main contact number.
	□ Home phone #: () □ Voice Mail #:() □ Mobile Phone #:()
	□ Personal Fax #:()(If you wish to receive faxes at your personal fax number and not the office fax.)
8.	E-mail Address*
	*Required for Keycard, MLS and Annual Dues Billing Date of Birth
9.	Race/Ethnicity: African American Asian American Indian or Alaskan Native Hispanic or Latino White or Caucasian Answer to question 9 is optional. Failure to check a box has no adverse effect.
10.	Texas Real Estate License Number: Expiration Date:
11.	Will the MetroTex Association of REALTORS® be your primary Association/Board? ☐ Yes ☐ No
	If No, list Primary Association/Board name:
12.	Have you paid current year TAR and NAR dues to another Association/Board? ☐ Yes ☐ No If yes, state name of Association/Board
13.	Do you now, or have you ever held membership in another Association /Board? ☐ Yes ☐ No If yes, state name of Association/Board
14.	Do you have any unpaid financial obligation to any other association or association MLS? ☐ Yes ☐ No

15.		describe the nature of			tal agency or court of law within the last three year charaction, and current status or resolution of	
16.					ency proceedings or adjudged bankrupt? Yes roceedings. [Attach separate sheet(s) if necessa	
17.	I do hereby request and aut moral character in connection		ersons to furnish any info	ormation and to answer a	all questions asked concerning my credit worthine	ess or
real estate prescribed Rules and familiarize National A Ethics, Co confirm the between r MetroTex I agree the privileged authorize and information of the process of the privileged authorize and information of the prescribed prescribed authorize and information of the prescribed prescri	e license and that I am active by MetroTex. On my own different Regulations, from time to the myself with my mandatory constitutions, Bylaws, Rules and the Bylaws of MetroTex prime and one or more members or its Board of Directors. I constitution and command not form the basis of a me unlimited access to the North Regulation and the North Regul	ely engaged in the real initiative I will thorough me in effect, of MetroT duty to arbitrate busines I agree that my act of pand Regulations and dut ovides that I am require sof MetroTex in accord consent and authorize Menent furnished to Metrony action by me for sladLS database and to pereal estate activities will	estate business. I agree only familiarize myself wit ex, the Texas Associations dues shall evidence by to arbitrate, all as from the distributed of the arbitrate and I do held to arbi	as a condition of my menthe Code of Ethics of the normal of REALTORS and the ALTORS in accordance to my initial and continuin the totime amended, the preby irrevocably agree to regulations governing succeive information and comperson in response to an of character. I agree the members of MetroTex.	("MetroTex"). I certify that I hold a current, valid Tembership to complete the indoctrination coursest the National Association of REALTORS®; Bylawshe National Association of REALTORS®; and will be with the Code of Ethics and Arbitration Manual of commitment to abide by the aforementioned Corevised, supplemented or altered. I acknowledge arbitrate, any dispute or controversy hereafter a charbitration, from time to time in effect as adopted and the property of the person only such invitation shall be conclusively deemed that my membership in MetroTex and/or the ML. Accordingly, I especially promise to use such accurate the person of the p	(s) as and all also of the ode of e and arising ted by a n and to be .S will ccess
Association all financial	on, from time to time in effect	By signing this applice Applicant, so long as	cation, the undersigned s the Applicant is affiliate	ponsoring broker or other	ed dues and fees in accordance with the Bylaws of authorized signatory acknowledges responsibilifees, keybox lease access fees, MLS fees, and	ity for
ethics cor owed, my from mem award, plu	nplaint or arbitration request verification that I will submit abership without having comp	pending, the Board of to the pending ethics o lied with an award in ar	Directors of MetroTex n r arbitration proceeding a bitration, the said Board	nay condition renewal of and will abide by the deci of Directors may conditio	ip in MetroTex with an unpaid financial obligatio membership upon payment of the financial obligision of the Hearing Panel; or if I resign or am expon renewal of my membership upon my payment that the award and such costs have not, in the inf	gation pelled of the
made. If		le after the first availab	ole orientation, no refund		d from the \$100.00 application fee before a refur application fee. All requests for withdrawals a	
		<u> </u>	ORTANT ORIENTATION	NOTICE:		
By sign discon	tinued until I complete the ne	are <i>required</i> to attend C at if I fail to attend orien w member orientation c	Orientation <i>within 60 day</i> tation within 60 days of n course.	rs. ny join date my members	hip will be inactivated and my services d the next Orientation being offered.	
		<u>g,g</u>				
(Applicar	nt's Signature)			(Date)		
(Sponsor	ing Broker OR AUTHORIZE	 :D SIGNATURE) *REQ	UIRED	(Date)		
	THIS SECTION MI	JST BE COMPLET	ED BY THE SPONS	SORING BROKER (OR AUTHORIZED SIGNATORY	
*MLS A		nt/Load □Agent/No	Load □Office Staff		requires Assigned Agent ID)	
	Visa	MasterCard	☐ Discover — Expira		erican Express	

Signature:_

Card #:_____Code:____ Be sure to include the 3 or 4 digit security code found on your credit card

MANDATORY NEW MEMBER ORIENTATION AND MLS TRAINING

All REALTOR® applicants will be required to complete the new member orientation within 60 days of their join date. The orientation class is only offered at the Association headquarters, and includes lunch. The cost of the course is included in your application fee.

Classroom Time: New Member Orientation is held from 9:30 AM to 3:30 PM. Registration is required. You are responsible for reserving your seat for the orientation you with to attend. Reservations are on a first come first served basis. Registration for any scheduled orientation closes two business days prior to the class. If you have made a reservation and find you are unable to attend, email membership@dfwre.com at least 48 hours prior to the course for cancellation. If you have made a reservation and do not attend or cancel your reservation, you will be charged a cancellation fee of \$25.00.

Why must I attend?: As a real estate professional, it is critical that you know about your professional trade organization and the many ways it can assist you in your business. Along with the many benefits, educational programs and resources that are available to members, the networking and business building that you can achieve by attending the orientation and other Association events more than pays for the cost of your annual membership.

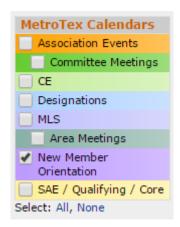
Statistics show that early engagement leads to a higher level of knowledge and understanding about the industry, its practices, and the critical rules and regulations that govern your activities as a real estate professional. This in turn leads to fewer TREC and MLS complaints, and a more conscientious effort to practice in a professional and ethical manner.

Class Location: **Dallas**: Training Room 1 (Second Floor) - 8201 N. Stemmons Freeway, Dallas, TX 75247

Located on the West service road of Highway 35E between Empire Central and Mockingbird exit.

New Member Orientation Registration Steps

- After submitting your application, please allow 48 hours for your member record to be set up in our system. At that time, you may schedule your Orientation.
- Register for New Member Orientation at http://www.trumba.com/calendars/metrotex
- Filter the calendar to display New Member Orientation only



• In the **Click to Register** column, click on the registration link next to your preferred date. Your Logon ID is your 7-digit license number and your initial password is metrotex.



 After you have successfully completed your registration, you will receive a confirmation email immediately; and a reminder email with course materials 2-5 days prior to your orientation date.

MANDATORY MLS TRAINING INFORMATION

MLS services are contingent upon completion of the Intro to Matrix MLS Course.

This course can be completed in a hands on computer lab environment or it can be completed online. You are responsible for registering for the MLS training in one of the following two ways:

1. MLS training courses are scheduled regularly throughout the month, after you have applied for membership you can register for the hands on training using MetroTex ESERVICES at www.mymetrotex.com OR by contacting the MLS Department at 214-540-2755 OR 817-796-5350.

OR

2. If you prefer to take the MLS Training Online, the 1 hour webinar: INTRODUCTION TO MATRIX is available for viewing at www.mymetrotex.com. You can find this webinar by clicking on the Tools & Resources Link, then click on the Technical Support Link, scroll down to the video and press play.

For questions please contact us at: membership@dfwre.com 214-637-6660 (Dallas) or 817-796-5400 (Grapevine)

The following price sheet is for MLS and/or Keycard services. The forms necessary to activate these services are included for your convenience.

If your office receives MLS services from GMMLS, you will be required to pay MLS quarterly fees at the time you submit your application.



GREATER METRO MULTIPLE LISTING SERVICE (THE MLS PROVIDER OF THE METROTEX ASSOCIATION OF REALTORS®, INC.)

2nd QUARTER 2017 (Pricing Subject to Change	REALTOR® PRICE	NON-MEMBER BROKER AND NON-MEMBER PRICE	
PARTICIPATION FEE This is a one time fee as long as membership is maintained. Only the MLS participarticipation fee. Non-principals subscribe through the MLS participant. To be the you must possess an active TX Brokers license or Texas State Certified Appraisa cannot be involved in a current bankruptcy and agree to attend the orientation could	\$250.00-1 time fee	\$375.00-1 time fee	
SUBSCRIBER FEES Subscriber fees are per licensee, paid quarterly. Fees fluctuate each quarter-bas overall number of subscribers to the MLS system. Subscriber fees for all users at each individual MLS subscriber and are due 30 days from the invoice date. Make valid email address to our membership department. MLS refunds are not made af	\$109.00-quarterly	\$163.50-quarterly	
MLS ACCESS: NTREIS Matrix: (Accessible from all popular web browsers, operating systems ar class for this access can be taken online, or in our computer lab. Register online for the hands on training at http://www.mymetrotex.org NTREIS Innovia: A secondary backup system that allows access to MLS listings and report purposes only.	No Charge	No Charge No Charge	
COMPARABLE DATA (On-Line Sold Listings and Tax Data for Affiliate N. CURRENT ACTIVE LISTINGS ARE NOT AVAILABLE ON THIS TYPE OF SERVICE. Comparable Data and the Tax Data services are MLS Services. You may subscribe to the Comparable and Tax Service by attending mandatory training. Access options are the san this serves as an option for Affiliate members of the Association	MLS to obtain		
On-Line Sold Listings and Tax Data:	\$109.00-quarterly	Not Available	
ASSOCIATION SERVICES			
SUPRA SERVICES REALTOR®/Affiliate Member of Participating Associations Display Key (refunds are made on a quarterly basis); OR Ekey Basic (requires Supra approved SmartPhone device); OR Electronic iBox REALTOR®/Affiliate Members of NON Participating Associations Display Key (refunds are made on a quarterly basis); OR Ekey Basic (requires Supra approved SmartPhone device); OR Electronic iBox (available for purchase only if you are a MetroTex Keycard Holder)	\$50.00 setup+a \$96.34 ea.(tax \$100.00 setup+	annual fee of \$184.03 nnual fee of \$204.59	Not eligible for Service Not eligible for Service

- 1 Supra services are Association services. \$50.00 of the keycard activation fee will be refunded upon return of your KeyCard, subject to account status and condition of the equipment.
- 2 Ekey requires an iPhone adaptor or an Android fob that is purchased separately for \$59.48.
- 3 Participating Associations are: MetroTex., and Stephenville Associations of REALTORS®. KeyCard access fees are billed separately based on a July 1 through June 30 service year. Fees are prorated monthly when service begins, and refunds are calculated on a quarterly basis from date of termination of service.
- 4 Service indicated is only available to REALTOR® members. REALTOR® pricing applies to all REALTOR® members of an Association or Board.

[PRICING SUBJECT TO CHANGE

What Choices Do I Have When it Comes to KeyCard Services?

Supra Key Lease Agreement

DisplayKEY

- You are issued a separate device that is used to access Keyboxes
- You will receive a cradle that serves as the DisplayKEY charger
- The DisplayKEY cradle provides access through a phone line or USB connection
- You must cradle your Display key weekly in order to receive update codes
- The number of showings at your listings are delivered to your DisplayKEY
- 100 KeyBox entries from a single KeyBox can be retrieved and read

DisplayKEY Cost:

\$100.00 – one-time setup fee (includes a \$50 refundable deposit) \$184.03 – Annual Key Service Fee (July1 through June 30 annually)

EKEY

- Your iPhone or Android is your KeyCard
- Your phone is updated wirelessly on a nightly basis
- Allows you to keep track of all your boxes from your phone
- Manage and program your boxes from your phone
- Easily place and remove keyboxes from listings using your phone
- Change your own shackle codes using your phone

EKEY Cost:

\$50.00 - one-time setup fee

\$59.48 - cost for the Fob

\$204.59 – Annual Key Service Fee (July1 through June30 annually)

WE KNOW YOU'RE BUSY. AVOID LATE FEES AND NEVER WORRY ABOUT MISSING A PAYMENT DUE DATE. SIGN UP FOR METROTEX AUTO-PAY TODAY.

Pre-Authorized Payment Agreement

Fax Completed Form To: 214-637-5951

For Office Use Only	
M#	
Date Entered//	

The following account information is to be used for:					
Name	Real Estate License #				

_

Please select the items below that you are requesting to be included in this service:

as	e select the	e items below ti	nat you ar	e requestin	g to be included	i iii this service:	
	Annual Vo Quarterly	MLS Subscriber	C Contribu r Fees and	ition of \$45 applicable ta	(Fair Share) or \$_x.	 8/31, and 11/30)	
	Annual Ke	ycard Fees and	applicable	tax.	, ,	,	
	(dKey & eKey Basic debited annually 5/31,) Annual Board Dues (includes local, state, and national association dues) (Debited Annually 10/31)						
	Charge IV	y Credit Card					
	□ VISA	☐ MasterCard	□ AMEX	□ Discover			
	Account	Number:			Expiration Date _	_/	
		print name exactly				Date:/	

I authorize MetroTex Association of Realtors to keep my signature on file and to charge my VISA/MasterCard/American Express/Discover, or debit my checking/savings account for the fees selected above on an ongoing basis. I understand that this voluntary form is valid as long as I am a member of MetroTex Association of Realtors, or until I cancel this voluntary authorization with written notice to MetroTex Association of Realtors. To prevent service interruption and reinstatement fees, please notify MetroTex Association of Realtors of ANY CHANGE in your VISA/MasterCard/American Express/Discover, or Checking/Savings account. All fees & charges are non-refundable. ALL CHANGES MUST BE SUBMITTED IN WRITING ON THIS FORM.

AN EXPLANATION OF YOUR 2017 REALTOR DUES

2017 MetroTex Local Dues – The annual dues of each REALTOR member as established annually in advance by the Board of Directors in accordance with Article X, Section 8(a) of the Association Bylaws. It funds all Association member benefits and services.

MetroTex Technology Assessment – This assessment funds the MetroTex Technology Reserve Fund, which was established in 2016. It allows for the designation of restricted reserves that can be used solely for new technology initiatives for the Association. It will allow for upgrades to current Association technology, the investment in new technology equipment, and/or for the installation of new technology systems for the benefit of the membership. This fund is reviewed annually by the MetroTex Budget & Finance Committee, and voted on annually by the MetroTex Board of Directors.

2017 TAR Dues – The annual dues of each REALTOR member as established annually in advance by the Board of Directors in accordance with Article III, Section 1(A) of the Association Bylaws. It funds all Association member benefits and services.

TAR Legal Fund Assessment – The Legal Fund was created and approved annually by the TAR Board of Directors for the express purpose of:

- Helping Texas REALTORS® understand their legal rights and duties under law.
- Providing legal assistance for matters pending in court or governmental agencies.
- Defraying all or a portion of legal expenses for pending litigation in which a member is a party.
- Defraying legal expenses for cases in which the association intervenes or files briefs as a friend of the court.
- Monitoring and participating in the actions of governmental agencies.
- Reimbursing travel expenses of Texas REALTORS® who participate in form-development task forces.

TAR Issues Mobilization/Political Advocacy Assessment – The Issues Mobilization Program was created and approved by the TAR Board of Directors to help local REALTOR Associations who've identified local ordinances that could affect all Texas REALTORS or property owners. If a local Association identifies such a proposal, it applies for assistance. Help may come in the form of political expertise, strategic guidance, marketing, and/or funding.

2017 NAR Dues – The annual dues of each REALTOR member as established annually in advance by the Board of Directors in accordance with Article II, Section 1(A) of the Association Constitution and Bylaws. It funds all Association member benefits and services.

NAR Consumer Advertising Campaign – This funds the NAR Public Awareness Campaign that includes TV ads highlighting the value a REALTOR brings to a transaction.

- The funds allow the campaign to support NAR's strategic objective of reaching and engaging consumers, increasing the association's reach and impact to the public by driving home the value of home ownership and importance of hiring a REALTOR®.
- Research shows that NAR's national advertising is accomplishing its goals of persuading consumers of the value of homeownership and real estate investment and assuring them of the value REALTORS® bring to the real estate transaction. In our most recent tracking study, 70 percent of consumers surveyed said the ads made them want to contact a REALTOR® for more information, and 82 percent said that the ads made them feel more positive about homeownership.
- The Consumer Advertising Campaign is also one of NAR's most popular membership services. According to the latest membership survey, 96 percent of all members like the ad program and 91 percent would like to see even more advertising than is currently run, a number unchanged through the past three years.
- The National Association of REALTORS®' Board of Directors voted to maintain the assessment level of \$35 for 2014-2016 when it approved the current 3-year budget during the Midyear Meetings in May 2013. The assessment has remained at this level since 2009.