



For GMMLS Staff Use Only:

Firm # _____

Date: _____ By: _____

RELEASE OF OFFICE

Attn: Membership

Fax to: Fax to: 214-637-5951 Dallas or 817-796-5421 Grapevine

(Submit a separate form for each office location if a multi-location firm)

Effective Date: _____

FROM: Participant (Designated REALTOR of FIRM) or Authorized Representative

Name of Firm: _____

Street Address: _____

Street Address

City

State

Zip Code

(Print Name)

(Signature Required)

Office Code

- Participant will remain associated with this firm as an associate. Attach a Status Report signed by the New Designated REALTOR®
- Participant will be a broker associate with a new firm. Attach a Status Report signed By the New Designated REALTOR®
- Participant will inactivate membership. Attach a signed Resignation Form.
- Participant will open a new office. Attach an Office Information Form . For each agent who will be transferring to your new office, attach a completed Status Report.

TO: Participant (Designated REALTOR of FIRM). Participant assumes any unpaid financial obligation of this firm, and all Keyboxes issued to this firm. Submit a KeyBox Transfer Report to transfer any KeyBoxes that will **not** be assumed.

Current charges outstanding \$ _____ Invoices transferred to new broker. Date _____ By _____
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TRANSFER OF MLS DATA

In the event of a change in MLS Participant, all historical data and MLS listings will automatically transfer to the new Participant.

(Print Name)

(Signature Required)

Office Code